

Regulations of the International Scientific Committee

adopted on 6th of April 2020

§1

General provisions

1. International Scientific Committee, hereinafter referred to as the “ISC”, shall be composed of between 8 to 13 members, appointed by the Rector of the University of Warsaw, hereinafter referred to as the “Rector”.
2. A member of the ISC shall be a scientist with world-renowned achievements, or an entrepreneur cooperating with scientists in research and development, or in the implementation of new technologies, or a person cooperating with scientists in society-oriented activities.
3. At least half of the members of the ISC shall be scientists.
4. At least half of the members of the ISC shall be employees of foreign research institutions.
5. The Rector appoints to the ISC:
 - 1) 2 members recommended by the University Medical Center Göttingen, hereinafter referred to as the UMG
 - 2) 1 member involved in the biomedical and biotechnology industry
 - 3) Not less than 5 international researchers, who are not employees of ReMedy or UMG
6. A member of the ISC cannot be a person:
 - 1) Employed or conducting activities in ReMedy
 - 2) Acting as the Director or the Deputy Director of ReMedy.

§2

Term of office and appointment of the ISC

1. All members of the ISC are appointed by the Rector for a four-year term of office.
2. A member of the ISC cannot serve more than two consecutive terms of office.
3. No more than half of the members of the ISC serving a given term of office may be re-elected for a consecutive term.
4. New ISC members shall be recommended by the ISC members.
5. In the event of a vacancy in ISC resulting from the incapacity of a member to perform his/her duties, resignation or death, a new member may be appointed for the remainder of the term of office concerned. If, as a result of a vacancy, the number of members would fall below the minimum indicated in §1, point 1, the appointment of the new member shall be compulsory.

6. The Rector may dismiss a member of the ISC before the end of the term of office of which the member of the ISC was appointed.
7. The ISC elects and dismisses Chair and Vice-Chair from among its members for the term of office of the ISC, by a simple majority of votes cast, with at least 2/3 of its members voting.
8. The Chair of the ISC shall:
 - 1) Convene and chair meetings of the ISC
 - 2) Direct the works of the ISC
 - 3) Represent the ISC in its external relations.
9. The Vice-Chair shall support the Chair and, when necessary, shall substitute the Chair in his/her functions.

§ 4

The competencies of ISC

1. The ISC provides scientific and strategic advice for the ReMedy Director.
2. The ISC shall have the competences to:
 - 1) Indicate candidates for the Director of ReMedy in the form of a ranking list, to be followed by the appointment by the Rector;
 - 2) Indicate candidates for the ISC member, to be followed by the appointment by the Rector;
 - 3) Approve requirements for the competition for research group leaders;
 - 4) Evaluate and recommend candidates for employment as research group leaders;
 - 5) Evaluate achievements of the research group leaders and their respective laboratories (at least once in every four years);
 - 6) Perform a periodic evaluation and update of the research program; at least every four years;
 - 7) Express an opinion on ReMedy regulations on scientific activities of the research groups;
 - 8) Approve the ReMedy annual operational program, financial plan and activity reports, prepared by the Director of ReMedy;
 - 9) Express opinion on the proposed long-term ReMedy activity programme submitted by the Director of ReMedy;
 - 10) Submit and express opinion on the proposed amendments to the internal organizational structure of ReMedy;
 - 11) Submit and express opinion on amendments to statutes of ReMedy, subject to the provisions of the ReMedy Statute.
 - 12) Submit a motion to the Rector to dismiss the Director of ReMedy in the event of a negative evaluation of ReMedy activities.

3. The ISC may delegate the powers specified in § 4, point 2, subpoint 4-6, to other entities of an international character, if such powers concern joint units established with other entities and operating within the organizational structure of ReMedy, in accordance with the requirements of agreements establishing such units.

§ 5

ISC activities

1. The official language of the ISC shall be English.
2. Meeting of the ISC shall be convened as required, ideally not less than one in-person meeting per year.
3. Meetings and votings of the ISC shall be convened by the Chair of the Committee on his own initiative or at the written request of the ReMedy Director or at least half of the members of the ISC.
4. The ISC shall make decisions in a form of resolutions, by a simple majority of votes cast, with at least half of the members participating.
5. In personnel matters, the ISC shall adopt resolutions by a simple majority of votes cast in a secret ballot, with at least half of the members voting.
6. In the event of a tie, the Chair of the ISC has the deciding vote.
7. Resolutions of the ISC can be adopted by electronic voting.
8. Non-members of the ISC, including the ReMedy Directors, may be excluded from internal deliberations of the ISC on the issues specified in § 4, point 2; subject of the ISC decisions.
9. At the request of the Chair of the ISC or the ReMedy Directors, other invited persons may participate in the meetings of the ISC without the right to vote.
10. The ISC may be assisted by invited specialists and experts.
11. The ISC members are entitled to refunds of travel and accommodation expenses related to attending the ISC meetings.

§ 6

Conflict of interest or conflict of commitment policy

1. Each member of the ISC is required to ensure that their advisory duties to ReMedy do not create a conflict (apparent or actual) with other interests, duties and/or commitments.
2. Each member of the ISC must disclose any ongoing or past collaborations, any current or previous employment, or any financial or private relationship with the ReMedy Directors and/or ReMedy employees. The ISC reviews the case to ensure impartiality of its members and makes appropriate resolutions and decisions.

3. In the case of relationships indicated in the point 2, the concerned ISC member shall withdraw from the relevant part of the meeting and take no part in a discussion or vote.
4. Any person present at the ISC meeting should declare and explain any potential conflict of interest or conflict of commitment. However, such an interest need not be declared where the interest is apparent and arises directly from holding a position within ReMedy.

§ 7

Final agreements

1. All issues not regulated by Regulations are subject of the ISC decisions as they are not in conflict with the Agreement between ReMedy and UMG, the ReMedy Grant Agreement, the Statute of ReMedy and mandatory provisions of the Polish law.